

# Building Inspector

**Department:** Building License & Permit Dept  
**Pay:** Depending on Qualifications  
**Closing Date:** Until Filled

## **General Statement of Duties**

Under general supervision by the Building Official, responsible for inspecting residential and commercial projects to determine and ensure compliance with State and Local codes and other related ordinances. Prepare, review and issue building permits, electrical permits, mechanical permits, mobile home permits and collects appropriate fees, ensures compliance with State and County requirements prior to the issuance of actual permits; completes all associated forms before releasing certificate to utility companies and schedules inspections as needed to Building Inspectors. Assists the Business License clerk in issuing Business Licenses.

Performs related technical work such as posting code violations, maintaining related records, etc. Shall be versatile in performing the enforcement duties related to but not limited to the following:

- A. International Code
- B. Zoning Ordinance
- C. Business License Ordinance
- D. Nuisance Abatement

## **Minimum Qualifications**

High school diploma supplemented by three to five years of experience in building inspections, etc., or any equivalent combination of educations, training, and experience which required knowledge skills and abilities. Must meet the South Carolina requirements within 6 months with one certificate. Must possess a valid S.C drivers' license.

## **How to Apply**

Application will be accepted until filled, at the Marion County Administration Building, located at 2523 East Hwy 76, Marion, South Carolina 29571. If accommodations are needed in order to participate in the application process, please contact the Personnel Office for instructions. Resumes may not be substituted for the application.

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