

Constable

Department: Magistrate Office
Pay: Depending on Qualifications
Closing Date: Until Filled

General Statement of Duties

Under limited supervision is responsible for serving civil process such as claim and delivery, summons and complaints, evictions, check warrants, etc. Transports prisoners as needed and maintains courtroom security. Reports to Office Manager and Judge.

Minimum Qualifications

High school diploma/GED with successful completion of at least a Class III officers as prescribed by the SC Criminal Justice Academy and at least 5 years of law enforcement experience. Must possess a valid SC driver's license. Must be able to maintain required level of proficiency in the use of firearms, legal updates, and evasive driving skills.

How to Apply

Application will be accepted until filled, at the Marion County Administration Building, located at 2523 E Hwy 76, Marion, South Carolina 29571 or visit our website www.marionsc.org. If accommodations are needed in order to participate in the application process, please contact the Personnel Office for instructions. Resumes may not be substituted for the application.

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