



COUNTY OF MARION, SOUTH CAROLINA

Marion County Fire Equipment Services
Bid No. 2017-18

Marion County Administration
2523 E Hwy 76
Marion, South Carolina 29571

Bid Specifications

November 20, 2017

MARION COUNTY, SOUTH CAROLINA

Fire Equipment Services

DUE DATE/TIME: December 11, 2017 @ 11:00am

BID NUMBER: BID NO. 2017 - 18

POINT OF RECEIPT: Personnel & Purchasing Department
Attn: Katherine Bell
Personnel Director
Marion County Administration Offices
2523 E Hwy 76
Marion, SC 29571

Details for Bid No. 2017 - 18 can be found on our website www.marionsc.org under "Online Bids".

Bids will be received in the office of the Personnel Director, 2523 E. Hwy 76, Marion, S.C. 29571 until 10:00 A.M. Monday, December 11, 2017. All inquiries to this bid must be addressed to Benjamin Rowell, Public Buildings Director via email browell@marionsc.org. **Contact with other departments or County representatives without permission of the Personnel Director may render your proposal void.**

Bids will be opened on Monday, December 11, 2017 @ 10:00 A.M. and their contents will be made public for the information of bidders and others properly interested. Any bid received later than the specified time will not be accepted/considered.

Bids must be submitted in a sealed envelope and clearly marked on the outside with the name of the project.

INSTRUCTIONS TO BIDDERS

1. This folder includes the following:
 - (a) Cover Sheet
 - (b) Instructions to Bidder
 - (c) Specifications
 - (d) Bid Forms
2. Each bid proposal must be submitted in a sealed envelope, so marked as to indicate its contents without being opened. Bid proposals will be examined immediately after opening and bids tabulated with said tabulation being made available to all participating. It is not the practice to award any bid until the Personnel Director and the Administrator along with any other county personnel have had ample time to review each bid proposal. The award however will be made after this has been presented to County Council in regular session at the earliest possible date. No bid proposal may be withdrawn for thirty (30) days. Mail delayed beyond the date and hour set for bid opening will not be considered/accepted.
3. The bid shall be awarded to the most responsible and responsive bidder meeting County's specifications, taking into consideration the following: superior quality, price, time of delivery, adequate service, guarantees and past performance of bidder on previous orders.

RESPONSIBLE BIDDER means a person/firm who has the capability to perform fully the contract requirements and the integrity and reliability to perform fully the contract requirement which will assure good faith performance. All items 1 through 10 inclusively must be completed by one bidder - bidder may subcontract if necessary.

RESPONSIVE BIDDER means a person/firm who has submitted a bid which conforms in all material respects to Invitation-To-Bid.

4. **Brand Names** The specifications contained herein may in some cases, refer to brand names. Brand names and numbers, if used, are used only to set forth and convey to prospective bidders, the general style, type, character or quality of the item/equipment or services desired.
5. **Deviation** Any deviation from the specifications must be noted in detail on the returned bid proposal form by **attaching** a sheet listing them. Absence of this specification deviation sheet will hold the bidder strictly accountable to the specifications as written here in. **Failure** to submit this document of specification deviation shall be grounds for rejection of these items.
6. **Changes** Any changes in specifications after the contract has been awarded, must be with the written consent of the Personnel Director or County Administrator; otherwise the responsibility for such changes lies with the vendor.

7. **Information** Questions concerning bid requirements should be directed to the Personnel Director by calling (843) 423-8201. All changes in specifications shall be in writing and furnished to all bidders. All verbal information obtained otherwise, will not be considered in the awarding of the bid.
8. **Inspection/Acceptance** Shall be conducted by the County Administrator and the Public Works Director.
9. **The County of Marion reserves the right to accept or reject in whole or in part, such bids as appears in its judgment, to be in the best interest of the County.**
10. **Payment Terms** Payment will be made on normal procedures as soon after successful bidder has fully complied with contract as possible
11. Bid price should include shipping, handling and all applicable sales tax.
12. **Submit with sealed bid certificate of liability insurance, workers' compensation insurance, W-9 and business license.**
13. **Awarded bidder must apply for Marion County business license before performing any service(s).**

FIRE EXTINGUISHER SERVICE

SPECIFICATIONS

1. This service will be for inspections and cost of refills for extinguishers as needed for all Marion County properties and equipment. Inspections to insure extinguishers are in proper locations and height according to regulations.
2. Term of Fire Extinguisher Service Agreement will be for a period of 2 years (24 months). ***(Beginning January 1, 2018).***
3. All companies wishing to provide this service shall be licensed by the State of South Carolina as a fire equipment dealer.
4. All companies wishing to provide this service shall be properly insured.
5. All work and equipment to provide this service shall be properly insured.

BID PROPOSAL FORM

FOR

INVITATION-TO-BID NO. 2016 07

Ladies and Gentlemen:

The undersigned, as bidder, hereby declares that this bid is made without connection with any other persons, companies or parties making a similar bid. It is in all respects in good faith without collusion or fraud. The bidder has carefully examined the preceding documents and hereby states that he/she will furnish the materials listed on the previous pages.

Price: _____

Date: _____

Inspections

Kitchen Fire System – Detention Center _____

Kitchen Fire System – Prison Camp _____

Dry Chemical (A,B,C Extinguisher) _____

Refills

K – Type Extinguisher _____

A.B.C. Extinguisher

2.5# _____

5# _____

10# _____

3# _____

Name of Bidder

Bidders Address

Bidders Telephone No.

Signature