



COUNTY OF MARION, SOUTH CAROLINA

Nichols Elevation Project

Project No. PDM 2019-001

Nichols Town Hall
514 Mullins Street
Nichols, South Carolina 29581

Bid Specifications

February 24, 2020

MARION COUNTY, SOUTH CAROLINA

NICHOLS ELEVATION PROJECT

MANDATORY PRE BID MEETING **NONE**

LOCATION **TOWN OF NICHOLS, SC**
CONTACT MICHAELA HUFFORD

DUE DATE/TIME: **FRIDAY, MARCH 27, 2020 @ 4:00 PM (EST)**

PROJECT NUMBER: **PDM 2019-001**

POINT OF RECEIPT: **NICHOLS TOWN HALL**
514 MULLINS STREET
NICHOLS, SC 29581

Town of Nichols is accepting sealed bids for the Nichols Elevation Project at the Nichols Town Hall @ 514 Mullins Street Nichols, SC 29581. The Details for Project No. PDM 2019-001 can be found on our website www.marionsc.org under "Online Bids".

Sealed Bids will be received at Nichols Town Hall @ 514 Mullins Street, Nichols, SC 29581. All inquiries to this bid must be addressed to Michaela Hufford at @ Nichols Town Hall 514 Mullins Street Nichols, SC 29581 , or via email at mhufford@nicholssc.org . **Contact with other departments or County representatives without permission of Michaela Hufford may render your proposal void.**

Bids will be opened on Friday, March 27, 2020 @ 4:00 P.M. and their contents will be made public for the information of bidders and others properly interested. Any bid received later than the specified time will not be accepted/considered.

Bids must be submitted in a sealed envelope and clearly marked on the outside with the name of the project.

INSTRUCTIONS TO BIDDERS

1. This folder includes the following:
 - (a) Cover Sheet
 - (b) Instructions to Bidder
 - (c) Specifications
 - (d) Bid Forms

2. Each bid proposal must be submitted in a sealed envelope, so marked as to indicate its contents without being opened. Bid proposals will be examined immediately after opening and bids tabulated with said tabulation being made available to all participating. It is not the practice to award any bid until the Staff Accountant and the Administrator along with any other county personnel have had ample time to review each bid proposal. The award however will be made after this has been presented to County Council in regular session at the earliest possible date. No bid proposal may be withdrawn for thirty (30) days. Mail delayed beyond the date and hour set for bid opening will not be considered/accepted.

3. The bid shall be awarded to the most responsible and responsive bidder meeting County's specifications, taking into consideration the following: superior quality, price, time of delivery, adequate service, guarantees and past performance of bidder on previous orders.

RESPONSIBLE BIDDER means a person/firm who has the capability to perform fully the contract requirements and the integrity and reliability to perform fully the contract requirement which will assure good faith performance. All items 1 through 10 inclusively must be completed by one bidder - bidder may subcontract if necessary.

RESPONSIVE BIDDER means a person/firm who has submitted a bid which conforms in all material respects to Invitation-To-Bid.

4. **Brand Names** The specifications contained herein may in some cases, refer to brand names. Brand names and numbers, if used, are used only to set forth and convey prospective bidders, the general style, type, character or quality of the item/equipment or services desired.

5. **Deviation** Any deviation from the specifications must be noted in detail on the returned bid proposal form by **attaching** a sheet listing them. Absence of this specification deviation sheet will hold the bidder strictly accountable to the specifications as written here in. **Failure** to submit this document of specification deviation shall be grounds for rejection of these items.

6. **Changes** Any changes in specifications after the contract has been awarded, must be with the written consent of the Staff Accountant or County Administrator; otherwise the responsibility for such changes lies with the vendor.

7. **Information** Questions concerning bid requirements should be directed to the Personnel Director by calling (843) 423-8201. All changes in specifications shall be in writing and furnished to all bidders. All verbal information obtained otherwise, will not be considered in the awarding of the bid.

8. **Inspection/Acceptance** Shall be conducted by the County Administrator and the Public Works Director.

9. **The County of Marion reserves the right to accept or reject in whole or in part, such bids as appears in its judgment, to be in the best interest of the County.**

10. **Payment Terms** Payment will be made on normal procedures as soon after successful bidder has fully complied with contract as possible

11. Bid price should include shipping, handling and all applicable sales tax.

12. **Submit with sealed bid certificate of liability insurance, workers' compensation insurance, W-9 and business license.**

13. **Awarded bidder must apply for Marion County business license before performing any service(s).**

BID PROPOSAL FORM

FOR

INVITATION-TO-BID NO. PDM 2019- 001

Ladies and Gentlemen:

The undersigned, as bidder, hereby declares that this bid is made without connection with any other persons, companies or parties making a similar bid. It is in all respects in good faith without collusion or fraud. The bidder has carefully examined the preceding documents and hereby states that he/she will furnish the materials listed on the previous pages.

Price: _____

Date: _____

Name of Bidder

Bidders Address

Bidders Telephone No.

Signature

Bid specifications attached

Town of Nichols Elevation Project
Project Number: PDM 2019-001

Advertisement Date: Thu, 02/20/2020

Project Name: Nichols Elevation Project

Project Number: PDM 2019-001

Project Location: Town of Nichols, SC

Description of Project/Services:

Town of Nichols, SC is seeking qualified contractors for the elevation of four residential properties in town; two are on slabs, two have a crawl space. Town experienced two historic flood events in two years; 2016 with Hurricane Matthew and 2018 with Hurricane Florence; both caused extensive damage. Please note that the estimate must include specific line items such as: elevation certificate, unhooking and reassembling of HVAC, plumbing, electrical, cost of the elevation of structure, engineering, landscaping, etc...

Bid/Submittal Due Date: Fri, 03/27/2020 - 4:00pm EST

Number of Bid Copies Required: 6

Project Delivery Method: Sealed Bids in Office by March 27, 2020 at 4:00pm EST

Hand Deliver Sealed Bids To: Nichols Town Hall
514 Mullins Street
Nichols, SC 29581

Mail Sealed Bids To: Nichols Town Hall
ATTN: Michaela Hufford
514 Mullins Street
Nichols, SC 29581

Agency Project Coordinator: Michaela Hufford

Email: mhufford@nicholssc.org

Telephone: 843-526-2193